



Minutes

of the Meeting of

The Executive

Wednesday, 22 June 2022

New Council Chamber - Town Hall

Meeting Commenced: 2.30 pm

Meeting Concluded: 3.38 pm

Councillors:

Councillors:

Steve Bridger (Chairman)
Mike Bell (Vice-Chairman)

Mark Canniford
Ashley Cartman
Catherine Gibbons
Steve Hogg
Bridget Petty
Mike Solomon

Also in attendance: Councillor Karin Haverson.

Officers in attendance: Jo Walker (Chief Executive), Amy Webb (Director of Corporate Services), Matt Lenny (Director of Public Health), Nicholas Brain (Assistant Director Legal & Governance and Monitoring Officer), Colin Medus (Head of Transport and Infrastructure) Jenny Ford (Head of Development and Placemaking), Alex Hearn (Assistant Director (Placemaking & Growth), Carl Nicholson (Integrated Transport Unit Manager) and Aaron Horner (Senior Projects Officer)

Partaking via Microsoft Teams:

Councillors: Phil Neve, Terry Porter, Caroline Cherry

Officers: Gemma Dando (Assistant Director Neighbourhoods and Transport), Hazel Brinton (Committee Services Manager) and Melanie Watts (Head of Finance)..

EXE Addresses by Members of the Public (ESO 6)

1

None received by the deadline.

EXE Declaration of Disclosable Pecuniary Interest (Standing Order 37)

2

None declared.

EXE Minutes - 27 April 2022

3

Resolved: that the minutes be approved as a correct record.

EXE Non-Executive Councillors' Addresses

4

At the invitation of the Chairperson, Councillor Haverson addressed the Executive on two items. She asked that the council lead by example and adopt the Covid19 Safety Pledge and that the Executive Member for Highways consider a proposal to support asylum seekers in the district with subsidised bus travel into Bristol.

The Executive Member for Corporate Services added that after consultation with the unions and employee representation groups, he could see no reason why the Covid19 Safety Pledge could not be adopted by the council.

The Executive Member for Highways thanked Councillor Haverson for her comments on subsidised travel and confirmed that he had contacted the Resettlement Team and that 3 months' free travel was already being offered but he would consider any further proposals made.

EXE Matters referred to the Executive and not dealt with elsewhere on this agenda

5

None.

EXE West of England Sub-Region: items not dealt with elsewhere on this agenda

6

None.

EXE Forward Plan dated 1 June 2022

7

Resolved: that the forward plan be noted.

EXE Bus Service Improvement Plan - Enhanced Partnership

8

Councillor Bridger invited Councillor Hogg to present the report.

Councillor Hogg summarised the main elements of the report and noted that the Bus Service Improvement Plan (BSIP) was a once in a generation funding stream that had the potential to be transformational in support of bus services in North Somerset. He added that the plan would also accelerate the council's decarbonisation plans and complement the Active Travel and Liveable Neighbourhood strategies. He noted that £48m of the funding was specific capital funding for North Somerset with an additional £58m was allocated jointly to the West of England Combined Authority and North Somerset Council.

He added that the sums involved recognised that North Somerset had proportionally more work to carry out on improving bus services than other parts of the country. The capital funding was for bus prioritisation measures to deliver supportive infrastructure whilst the revenue funding would be used to develop eye catching services and provide concessionary support to drive up patronage. The draft Enhanced Partnership was the delivery mechanism for the BSIP and would

involve partners entering legally binding commitments to making improvements to bus services. He drew members' attention to some of the outcomes of the funding package as noted in the report including demand responsive transport, more affordable services, and simplified fares.

As a result of the Department for Transport's (DfT) timescales, he informed members that as some of the decisions would need to be taken at pace, a level of delegation as set out in the report was required but he was committed to engaging with other Executive members and the scrutiny process.

The Head of Public Transport Transformation informed members that a recent meeting with the DfT indicated that the department was looking for a higher amount to support the fares reduction package so this was expected to be nearer £20m rather than the £9m initially proposed. This would mean that ambitions to deliver higher frequency services was likely to be curtailed but with the ongoing driver recruitment issue, this was more appropriate.

In commenting on the report members raised a number of key issues including whether parking charges were tied into the funding package; the support for community transport where there was no access to cars; that there should be a clearly articulated expectation in the partnership that operators properly consult with communities on any schedule changes; engagement with the town and parish councils; a focus on getting the basics right including updating bus stop information and ensuring reliability and frequency and making sure bus services were provided where needed and not just where wanted. They also noted the importance of the reliability of bus services to SEND learners and those who cannot drive.

Resolved:

That the Executive:

- (1) Noted the current iteration of the draft Enhanced Partnership Plan and Scheme as attached in Appendix 3 of the report and delegates to the Executive Member for Highways and Transport the authority to approve the final Enhanced Partnership Plan and Scheme on behalf of North Somerset Council
- (2) Agreed that the Executive member for Highways and Transport be delegated authority to determine any matters required by the Council in relation to the agreement of the final DfT funding offer including any changes to the spend profile in Appendix 2 of the report
- (3) Noted the Department for Transport (DfT) indicative BSIP funding allocations:
 - capital funding award of £47,983,473 allocated to North Somerset Council, and
 - the indicative revenue funding award of £57,505,498 allocated jointly to the West of England Combined Authority and North Somerset Council.
- (4) Noted the proposed outline BSIP delivery commissioning plan in Appendix 5 of the report to facilitate timely delivery of the Bus Service Improvement

Plan works programme across North Somerset commencing in autumn 2022.

And further that the Executive **recommended to Council:**

- (5) That Council approves the commissioning plan required to deliver the BSIP and
- (6) Approves the following:
 - An increase to the Capital Programme of £47,983,473 from 2022 in recognition of the outline DfT funding award.
 - Delegation to the Director of Corporate Services/ s151 officer to increase the 2022-23 Revenue Budget by up to £12m to be funded from BSIP grant allocation.

Reasons for the decision:

As set out in the report and discussed above.

Alternative options considered and rejected:

As set out in the report and discussed above.

EXE 9 Award of contract and authorisation to enter into a Joint Venture with the recommended development partner for land to the south of The Uplands, Nailsea (includes exempt appendix)

Councillor Bridger invited Councillor Canniford to present the report.

Councillor Canniford noted that the report was a culmination of a 2 to 3-year long process and that the result met all the council's objectives within its development programme. He added that the proposal would provide a development of flagship standard including 40% affordable housing and several adaptable houses including homes that were future proofed as people aged. They would be 10% larger than national standards. He added that the procurement process had engaged all local members with each stage and the scrutiny process. The land would be retained by the council until the development had been fully built and certified and where possible, the availability of the homes would be publicised first to local residents before others.

In discussing the report, members noted that the key to the delivery of the development would be a set of non-negotiable targets. Whilst this was new ground for the council and its contractors, there would be a need for monitoring and record keeping to facilitate learning for future projects. Members asked whether there would be an opportunity during the project for the Parent Carers Forum and other disability groups to be engaged around accessibility of the homes.

Councillor Canniford added that as this was the council's own land, it could set the standard.

Resolved:

That the Executive:

- (1) Approved the award of a contract for the development of Council's land south of The Uplands, Nailsea to Stonewood Partnerships Limited, The Stonewood House, West Yatton Lane, Castle Combe, Wiltshire, SN14 7EY (company registration no. 11645128).
- (2) Delegated authority to the Section 151 Officer, in consultation with the Executive Member for Placemaking and Economy, to enter into the contractual Joint Venture with the selected developer, subject to final due diligence and within the terms outlined in the report, including provisions for the transfer of the land and agreement on terms for the transfer of £480,028 One Public Estate funding for the delivery of enabling works.

Reasons for the decision:

As set out in the report and discussed above.

Alternative options considered and rejected:

As set out in the report and discussed above.

EXE 10 Month 12 Budget Monitor and Financial Update

Councillor Cartman introduced the report and noted that the council had balanced its budget in the last financial year with the underspend of £0.691m to be moved to General Reserves to support any unforeseen future risk. He added that Earmarked Reserves had increased by around £20m and drew members attention to the recommendations in the report.

The Director of Corporate Services added that it was pleasing to note that in spite of the challenges due to Covid19 to the council's services, there had been an underspend to transfer to General Reserves. Similarly, Earmarked Reserves used to support spending within the revenue or capital budget, smooth impacts across financial years or hold to cover future financial risks had increased by £20m.

Members noted the positive outcome for the council's budget last year and asked that any underspend be used to continue to deliver the council's service priorities should service areas require part of it.

Resolved:

That the Executive:

- i. noted the revenue and capital out-turn positions for 2021/22 as detailed within the report and the associated transfer of the underspend of £0.691m into the council's general revenue reserve as 31 March 2022
- ii. noted the transfer to / from earmarked and capital reserves as set out in Appendix 5 of the report
- iii. approved the amendments to the revenue budget as detailed in Appendix 1A of the report

- iv. approved the amendments to the capital programme as detailed in Appendix 7 of the report
- v. endorsed the indicative spending plans for 2022/23 and beyond in respect of the Discharge to Assess programme as shown in Appendix 9 of the report, funding for which is held in an earmarked revenue reserve
- vi. delegated authority to the Director of Adult Social Services, with advice from the Section 151 Officer, to increase the relevant expenditure and income revenue budgets in 2022/23 in line with the proposed spend as outlined in paragraph 3.14 of the report.

Reasons for the decision:

As set out in the report and discussed above.

Alternative options considered and rejected:

As set out in the report and discussed above.

EXE 11 Adoption of Heritage assets on to the North Somerset Local Heritage List

Councillor Canniford presented his report and noted that whilst the list currently focussed on Weston-super-Mare as nominations were not received from other areas of the district, work is being done to encourage nominations from outside of Weston-s-Mare. He highlighted that the numbers added at any one time were restricted as the panel considering nominations were volunteers. A series of outreach engagements for the rest of the district were planned. The intention was to add to the list on a 6 monthly basis.

The officer involved in the report and Councillor Crockford-Hawley were thanked for their time in constructing the report and advising the panel.

Resolved:

That the heritage assets being put forward in the report to the North Somerset Local Heritage List be adopted.

Reasons for the decision:

As set out in the report and discussed above.

Alternative options considered and rejected:

As set out in the report and discussed above.

EXE 12 Appointment to Outside Bodies (Executive)

The Assistant Director Legal and Governance highlighted the new nominations required as noted in his report. He advised that the North Somerset Partnership would pass to Councillor Bridger as the new Leader of the Council and all other appointments as listed to remain unchanged, subject to those appointments by designation to be updated to reflect the new Executive Member portfolios.

Resolved:

(1) that the appointments contained in the updated schedule attached as an appendix to these minutes be approved and adopted for the 2022/23 municipal year

(2) that the Leader and Deputy Leader confirm the nomination the PATROL (Parking and Traffic Regulations Outside London) Adjudication Joint Committee 2022-23 in due course

(3) that Councillor Canniford be nominated as the council's representative on the Visit West Board and

(4) that Councillors Gibbons and Canniford be nominated as the council's representatives to the West of England Combined Authority Business and Skills Board

Reasons for the decision:

As set out in the report and discussed above.

Alternative options considered and rejected:

As set out in the report and discussed above.

**EXE
13 Oral reports of Executive Councillors**

Councillor Solomon updated members on the Green Waste uptake for the new municipal year which now stood at a 73% renewal rate. He advised that it appeared the take up would be lower than the previous year.

Councillor Bridger noted the long service and retirement of two longstanding officers; Pam Kirby and Colin Medus and thanked them for their work for the council over many years.

Councillor Bridger also noted the third rail strike on the weekend may impact those intending to use public transport to attend the Weston Air Show, but Executive Members emphasised that the event was still going ahead.

Chairman

This page is intentionally left blank

North Somerset Council – Appointments on Outside Bodies: Appointments made by The Executive

Organisation	No. of Appts. & Category	Authority Granted by	Representative(s)	Term of Office Expires	Name & Address of Correspondent
Archive and Heritage Advisory Panel	1 [Exps Y]	EXE 12/2022-23	Cllr John Crockford-Hawley	May 2023	Tom Mayberry, South West Heritage tom.mayberry@swheritage.org.uk
Avon Pension Fund Committee	1 [Exps Y]	EXE 12/2022-23	Cllr John Cato	May 2023	Mark Durnford, Democratic Services B&NES Council Democratic_services@bathnes.gov.uk
Bristol Airport Environmental Improvement Fund Committee	4 [Exps Y]	EXE 12/2022-23	Cllr Steve Bridger Cllr Hugh Gregor Cllr Steve Hogg Cllr Bridget Petty	May 2023	Jacqui Mills, Public Relations and Community Manager, Bristol Airport Jacqui.Mills@bristolairport.com
Bristol Water Challenge Panel	1 [Exps Y]	EXE 12/2022-23	Cllr Geoff Richardson	May 2023	Tony Denham, Bristol Water plc BWchallengepanel@bristolwater.co.uk
Campus Management Committee	3 [Exps Y]	EXE 12/2022-23	Cllr Sarah Codling Cllr Peter Crew Cllr David Hitchins	May 2023	Tom Yacomeni, Chairman, Campus Management Committee tom.yacomeni@gmail.com
Hinkley Point Site Stakeholder Group	1 [Exps Y]	EXE 12/2022-23	Cllr Geoff Richardson	May 2023	Jill Callander, SSG Secretariat Co-ordinator, Magnox Ltd hinkley.ssg@magnoxsites.com
Inshore Fisheries and Conservation Authority	1 [Exps Y]	EXE 12/2022-23	Executive Member for Climate Emergency and Engagement (by designation)	May 2023	Olga Pepper, Devon & Severn Inshore Fisheries and Conservation Authority O.Pepper@devonandsevernifca.gov.uk

North Somerset Council – Appointments on Outside Bodies: Appointments made by The Executive

Organisation	No. of Appts. & Category	Authority Granted by	Representative(s)	Term of Office Expires	Name & Address of Correspondent
Mendip Hills Area Of Outstanding Natural Beauty (AONB) Partnership Committee	1 [Exps Y]	EXE 12/2022-23	Executive Member for Neighbourhoods and Community Services (by designation) [Councillor Karin Haverson as substitute]	May 2023	Jim Hardcastle, Manager, Mendip Hills, AONB Unit jim@mendiphillsaonb.org.uk (Copy to John Flannigan, Community and Environment Service Manager, NSC John.Flannigan@n-somerset.gov.uk)
North Somerset Levels Internal Drainage Board	15 (5:4:3:2:1) [Exps Y]	EXE 12/2022-23	Cllr Sandra Hearne (I) Cllr John Cato (I) Cllr Mark Crosby (I) Cllr Catherine Gibbons (L) Cllr Ann Harley (C) Cllr Karin Haverson (G) Cllr Steve Hogg (I) Cllr James Tonkin (I) Cllr Richard Westwood (LD)* Peter Burden (C) Dave Dash (L) Marcia Pepperall (C) Peter Harris (LD) Clive Webb (C) Deborah Yamanaka (LD) <i>[(LD)* denotes Labour Group member nominated by Lib Dem Group]</i>	May 2023	Carrie-Anne Morgan Deputy Clerk to the North Somerset Levels Internal Drainage Board C-AMorgan@somersetdb.co.uk admin@somersetdb.co.uk

North Somerset Council – Appointments on Outside Bodies: Appointments made by The Executive

Organisation	No. of Appts. & Category	Authority Granted by	Representative(s)	Term of Office Expires	Name & Address of Correspondent
North Somerset Partnership	1 [Exps Y]	EXE 12/2022-23	Leader (by designation)	May 2023	Lorraine Bush Corporate Policy and Partnerships Manager lorraine.bush@n-somerset.gov.uk
PATROL (Parking and Traffic Regulations Outside London) Adjudication Joint Committee 2022-23	1 [Exps Y]	EXE 12/2022-23	To be confirmed by Leader and Deputy Leader	May 2023	Andy Diamond Joint Committee Support Officer adiamond@patrol-uk.info
South West Councils	1 [Exps Y]	EXE 12/2022-23	Leader by designation (or his representative)	May 2023	South West Councils info@swcouncils.gov.uk
South West Employers Panel	1 [Exps Y]	EXE 12/2022-23	Leader by designation (or his representative)	May 2023	South West Councils info@swcouncils.gov.uk
Visit West Board	1 [Exps Y]	EXE 12/2022-23	Executive Member for Placemaking and Economy (by designation)	May 2023	Mandie Berry Mandie.berry@n-somerset.gov.uk
Wessex Regional Flood and Coastal Committee	1 [Exps Y]	EXE 14/2019-20	Cllr Bridget Petty	May 2023 (4-year term)	Stacie Bristow Wessex Regional Flood and Coastal Committee Secretariat The Environment Agency WessexRFCC@environment-agency.gov.uk

North Somerset Council – Appointments on Outside Bodies: Appointments made by The Executive

Organisation	No. of Appts. & Category	Authority Granted by	Representative(s)	Term of Office Expires	Name & Address of Correspondent
West of England Combined Authority (WECA) Business and Skills Board	2 [Exps Y]	EXE 12/2022-23	Cllr Mark Canniford (LD) Cllr Catherine Gibbons (L)	May 2023	Victoria Barvenova Victoria.Barvenova@n-somerset.gov.uk
West of England Combined Authority (WECA) Overview & Scrutiny Committee	3 (1:1:1) [Exps Y]	EXE 12/2022-23	Cllr Mike Bird (I) Cllr Peter Crew (C) Cllr Huw James (LD) (Group Leader Nominations)	May 2023	Ian Hird Ian.Hird@westofengland-ca.gov.uk democratic.services@westofengland-ca.gov.uk
West of England Combined Authority (WECA) Transport Board	2 [Exps Y]	EXE 12/2022-23	Executive Member for Public Transport (by designation) Executive Member for Neighbourhoods and Community Services (by designation)	May 2023	Ian Hird Ian.Hird@westofengland-ca.gov.uk democratic.services@westofengland-ca.gov.uk
Western Gateway Sub-national Transport Board	1 [Exps Y]	EXE 12/2022-23	Executive Member for Strategic Transport (by designation)	May 2023	WesternGatewaySTB@westofengland-ca.gov.uk
Contact Officer: Hazel Brinton, Committee Services Manager, hazel.brinton@n-somerset.gov.uk					

North Somerset Council – Appointments on Outside Bodies: Appointments made by The Executive

Organisation	No. of Appts. & Category	Authority Granted by	Representative(s)	Term of Office Expires	Name & Address of Correspondent
Guide to Expenses Categories: N - Expenses not paid by the Council and any claim should be submitted to the Outside Body concerned. Y - Only travel expenses to the main meeting place to be submitted to the Council. Any other travel expenses will require prior authorisation before travel to establish if payment will be made.					

This page is intentionally left blank